

Pennington County Extension Board Meeting Minutes

October 23 2023 – 5:30 PM

The Pennington County Extension Board met on Monday October 23, 2023 at the Walter Taylor Building. Odden called the meeting to order at 5:39 PM with the following board members present in Person Heather Chambliss, John James, Matt Odden, Patty Brunner, and Lloyd Lacroix. Kim Suckow and SDSU Extension 4-H Youth Program Advisor, Regina Bakley.

Note that while 4-H Staff attended they are not appointed to the Extension Board and did not vote on matters presented to the Extensio Board.

The Pledge of Allegiance and 4-H pledge were recited.

Approval of Agenda

Moved by John James and 2nd by Patty Brunner. Motion Passed

Approval of the Minutes

Noted one correction. Moved by Heather Chambliss and seconded by John James. Motion passed.

Review Vouchers

Vouchers viewed by the members present. Matt Odden reviewed and approved prior to the meeting, and they are available at the 4-H office if needed.

Budget Update

2023 Budget is on track as projected

2024 Budget was approved by the County Commissioners as presented at the Budget Meeting.

Old Business

- No current old business

Youth Voice

- Still a work in Process. Due to the summer schedule this got pushed. Regina and Kim will work on for next meeting.

New Business

- Due to ongoing crime activities Security camera Quotes were received for the front office door and parking lot. Quotes were asked from 3 different vendors for similar items and overage.

After looking at the quotes it was motioned to approve CommTech quote with a budget up to \$2000.00 to cover the areas of concern. Patty Brunner Moved the motion and was seconded by John James

- Western Junior Food Booth 2023
 - Normal location was still not available.
 - New Temporary location was found and provided by CSF.
 - Some issues were mentioned about communication between the Western Junior Board and the Food Booth Director
 - Going forward it was mentioned that contact with the Western Junior board as a whole and the Leaders Food Booth plans would be the best option. Not one individual.
- New Copier Machine
 - Evergreen says parts are hard to get- Quote from Evergreen received. Would include with the 2025 Budget.
 - Pennington County 4-H Owns the current copier which is estimated to be 10-15 yrs. old.
 - New quote from Evergreen for possible replacement in 2025
 - Various options considered i.e. purchased bs rental
 - Looking at other vendors for different prices and option, but this way we can get a budget number for 2025.
 - The 4-H office can get parts at the moment but may not be able to in the future.
 - The office does have a backup plan in case the printer breaks and cannot find parts before the 2025 budget.
- Advisor reviews
 - Matt gave a history on how they work and get process.
- Board Appointments
 - Appointments for the new Year. Please be on the lookout for new paperwork.
 - Any ideas for new members please present names to the office.
 - If any current board member is not going to reapply, please let the office know ASAP.
- Building Updates
 - Kim stated that the Building and Grounds came to look at the crack in the auditorium. The south wall is 4 inches lower. They came the next week to fill the crack and found a huge cavern under the floor. Buildings and Grounds are looking at different ideas/avenues to rebuild the current foundation at their expense.
- Jane's Report
 - Provided for board to read. See attached.

- Regina's Report
 - Presented to board. See Attached

Public Comment

- No public available at meeting

Adjourn

Motioned by John James at 6:40 pm and seconded by Heather Chambliss. Motion Passed

Next Meeting:

December 2023 if needed, Date to be determined if needed

Respectfully submitted by: Heather Chambliss Pennington County Extension Board Member